



CITY OF HOUSTON

Job Posting

	CORRECTION	CORRECTION	CORRECTION				
1	Applications accepted from: All PERSONS INTERESTED						
2	Job Classification	MECHANIC II					
3	Posting Number	PN# 108185					
4	Department	Houston Fire Department					
5	Division	Fleet Management					
6	Section	Body Shop					
7	Reporting Location	1205 Dart					
8	Workdays & Hours	M – F, 8 a.m. – 5 p.m.*					
		*Subject to change					
9	<u>DESCRIPTION OF DUTIES/ESSENTIAL FUNCTIONS</u> <ul style="list-style-type: none">▪ Repair damage to vehicles and equipment▪ Prepare and paint vehicles i.e. sand, masks, seal▪ Finishing details, i.e. decals and pin striping, buff, blend paint and do final clean up▪ Complete paperwork timely, accurately and legibly for each assignment▪ Must have personal hand tools▪ Perform other duties as assigned by supervisor						
10	<u>WORKING CONDITIONS</u> <p>The position involves considerable physical exertion, such as regular climbing of ladders, lifting of heavy objects (up to 80 pounds) on a highly frequent basis and/or assuming awkward positions for long periods of time. The position involves considerable physical exertion, such as regular climbing of ladders, lifting of heavy objects (up to 80 pounds) on a highly frequent basis and/or assuming awkward positions for long periods of time.</p>						
11	<u>MINIMUM EDUCATIONAL REQUIREMENTS</u> <p>Requires a high school diploma or GED certificate. May require up to 18 months of vocational education/training in automotive maintenance or repair (i.e., NIASE).</p>						
12	<u>MINIMUM EXPERIENCE REQUIREMENTS</u> <p>Two years of automotive maintenance or repair experience are required.</p>						
13	<u>MINIMUM LICENSE REQUIREMENTS</u> <p>Valid Texas Driver’s License and compliance with the City of Houston policy on driving (AP 2-2).</p>						
14	<u>PREFERENCES</u> <p>Preference will be given to those candidates with frame experience.</p>						
15	<u>SELECTION/SKILLS TESTS REQUIRED</u> None However, the Department may administer a skill assessment evaluation.						
16	<u>SAFETY IMPACT POSITION</u> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If yes, this position is subject to random drug testing and if a promotional position, candidate must pass an assignment drug test.						
17	<u>SALARY INFORMATION</u> <p>Factors used in determining the salary offered include the candidate’s qualifications as well as the pay rates of other employees in this classification. The salary range for this position is:</p> <table><tr><td colspan="2"><u>Salary Range - Pay Grade 15</u></td></tr><tr><td>\$901.00 - \$1,217.00 Biweekly</td><td>\$23,426.00 - \$31,642.00 Annually</td></tr></table>			<u>Salary Range - Pay Grade 15</u>		\$901.00 - \$1,217.00 Biweekly	\$23,426.00 - \$31,642.00 Annually
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18	<u>OPENING DATE</u>	January 4, 2006					
19	<u>CLOSING DATE</u>	Open Until Filled					
20	<u>APPLICATION PROCEDURES</u> <p>Original applications only and resumes are accepted and must be received by the Human Resources Department during posting opening and closing dates shown, between 9:00 a.m. and 4:30 p.m. at 611 Walker St., 1st floor. Our TDD (Telephone Device for the Deaf) phone number is (713) 837-9471. For application status inquiries, please call (713) 247-8701. All new and rehires must pass a pre-employment drug test and are subject to a physical examination and verification of information provided.</p> <p>An equal opportunity employer</p>						